

**STATE OF WYOMING**  
**APPLICATION FOR CERTIFIED COPY OF BIRTH CERTIFICATE**

A request for a certified copy of a birth certificate should be submitted on this form along with the fee of \$12.00 per copy. Money orders or a personalized check from the person making the request should be made payable to VITAL RECORDS SERVICES. Please enclose a self-addressed, stamped envelope with the application.

Send to:

Vital Records Services  
Hathaway Building  
Cheyenne, WY 82002  
(307) 777-7591

If you do not have a birth record on file, you will be sent instructions for filing a Delayed Birth Certificate, and your \$12.00 fee will be retained as a searching fee.

Enclosed is \$ \_\_\_\_\_ for \_\_\_\_\_ certified copy(s).

Full Name at Birth	First	Middle	Last (Maiden Name)
If this birth could be recorded under another name, please list that name here:			
Sex	Date of Birth (Month, Day and Year)		City or County of Birth
Mother's Maiden Name	First	Middle	Maiden Last Name
Father's Name	First	Middle	Last
Signature of person whose certificate is being requested or parent named on certificate. (If under 18 years of age, signature of parent or legal guardian required. Legal guardian must submit a copy of guardianship papers.)  <div style="text-align: center; margin-top: 20px;">▶ _____</div>			

Address to which copy is to be mailed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The fee listed above includes a surcharge for the Wyoming Children's Trust Fund used to establish programs for the prevention of child abuse and neglect. Wyoming Statute § 35-1-428 requires Vital Records Services to collect this surcharge on all certified copies and searches of the files.*